

# POLICY

## BOARD OF EDUCATION FRANKLIN BOROUGH

PROPERTY

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Lending of School Owned Equipment

Feb 76

Mar 93

The Board believes that district owned equipment is a valuable resource which may be loaned for community use (e.g. fire department) under certain conditions and provided that such use does not interfere with the educational program of the schools.

The Board may lend specific items of equipment on the written request of the user and approval granted by the Superintendent. The user of district owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use. The user shall be responsible for its safe return.

School equipment may be removed from school property by students or staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities. The consent of the principal is required for such removal. Removal of school equipment from school property for personal use is prohibited.

Further, the Board of Education believes that cooperation with the municipality is mutually beneficial. Therefore, the Board may lend specific items of equipment (such as the truck and plow for emergency snow removal) on request of the municipal agent and when approval has been granted by the Business Administrator/Board Secretary or Building Foreman.

The user of school owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use, regardless of any assignment of negligence, and shall be responsible for its safe return. When equipment authorized for loan requires the services of a qualified operator, the user shall employ the services of a person designated by the district and shall pay such costs as may have been set for such services.

Date Adopted: 2/16/76

Date Revised: 3/15/93